



Form 1

DIRECTIONS TO ASSESSOR

OFFICE OF COUNTY AUDITOR,

.....County, Minn. 19.....

To.....Assessor of the.....of.....

The real and personal property assessment books for of for the year 1972, are hereby delivered to you. The list of real estate contains all descriptions subject to taxation, so far as the same have come to my knowledge from any source, and you are directed to assess all property and make a return thereof as required by the laws of the State of Minnesota prescribing the duties of the assessor. A form of the return to be signed by you is appended in this book.

....., County Auditor

Minnesota Statutes, Section 270.07. The commissioner of taxation shall prescribe the form of all blanks and books required under this chapter . . .

Minnesota Statutes, Section 273.03. The county auditor shall annually provide the necessary assessment books and blanks at the expense of the county, for and to correspond with each assessment district. He shall make out, in the real property assessment book, complete lists of all lands or lots subject to taxation, showing the names of the owners, if to him known; and, if unknown, so stated opposite each tract or lot, the number of acres, and the lots or parts of lots or blocks included in each description of property.**

Minnesota Statutes, Section 273.03. The assessors and at least one member of each local board of review shall meet at the office of the county auditor on a day to be fixed by the commissioner of taxation for the purpose of receiving instructions as to their duties under the laws of the state. Each assessor and board of review member attending such meetings shall receive as compensation for such service the sum of \$10.00 per day for each day necessarily consumed in attending such meeting, and mileage at the rate of 7½ cents per mile, for each mile necessarily traveled in going from his home to and returning from the county seat, to be computed by the usually traveled route, and paid out of the county treasury upon the warrant of the county auditor.

The forms in this book are prescribed for the 1972 assessment by The Commissioner of Taxation

NOTICE TO ASSESSOR

Assessor must make the necessary footings at bottom of each page and carry them forward to the "Tabular Statement" form, and in so doing use all possible care.

Minnesota Statutes, Section 274.04. The assessor shall foot each column in his assessment book, and make in each book, under proper headings, a tabular statement showing the footings of the several columns upon each page. He shall also foot the total amounts of the several columns under the respective headings.
• • • Such return shall be verified by his affidavit substantially in the following form:

ASSESSOR'S RETURN OATH

To Be Signed by County Assessor

To.....
Auditor of the County of....., Minnesota.

State of Minnesota, }
County of.....

I, County Assessor of the
County of....., do solemnly
swear that the book to which this is attached contains a correct and full list of all Real and Personal Property
subject to assessment and taxation in the.....of.....
for the year 1912, so far as I have been able to ascertain the same, and that the adjusted market value and the as-
sessed value set down in the proper column, opposite the several kinds and descriptions of property, is in each case
the adjusted market value and assessed value of such property, to the best of my knowledge and belief, including all
changes made by the.....Board of Review; and that the footings of the several columns in said
book and the tabular statements returned herewith, are correct, as I verily believe.

Subscribed and sworn to before me this.....day of....., 1912.
.....
County Assessor

Auditor ofCounty